



FFMA Board of Directors

Conference Call

August 12, 2010 – 11:00 am

Conference Number: 1-866-459-9589

Pass Code: 813-494-6004

1. **Approval of Minutes** Mickey Farrell

2. **President's Report** Mickey Farrell
 - Committees Update (*Attachment 1*)

3. **Committee Reports**
 - Annual Conference Committee Kim Stone
 - Budget Committee Kim Stone
 - By-Laws Committee Roger Englert
 - Legislative Committee Ron Spencer
 - Membership Committee Mary Bensel
 - Nominating Committee Allen Johnson
 - Operations Committee Judy Joseph
 - Scholarship Committee Mark Striffler
 - Site Selection Committee Allen Johnson
 - Sponsorship Committee Barry Strafacci
 - Website Committee Scott Glaser

4. **Old Business**

5. **New Business**
 - Next FFMA Conference Call: Thursday, September 9, 2010 at 11:00 a.m.

6. **Adjourn**

**Florida Facility Managers Association
Board Meeting Minutes (Conference Call)
August 12, 2010**

Present: President Mickey Farrell, Secretary/Treasurer Kim Stone, Bill Becker, Roger Englert, Ron Spencer, Cherie Dubay, Scott Glaser, Wayne Malaney, Mary Bensel

Absent: Lionel Dubay, Patrick McGrew Vice President Judy Joseph, Mark Striffler, Barry Strafacci, Allen Johnson CFE/CPM, Mike LaPan CFE

Approval of minutes

Minutes from the 2010 FFMA Annual Conference were not ready so approval was deferred until a future conference call.

President's report

Mickey Farrell noted that the committee list has been updated from the last call and confirmed participants on each one. (See attachment #1 from board agenda.)

Annual Conference Committee

Kim Stone mentioned that she will get the FFMA Annual Conference survey out to both sponsors and members for their feedback in the next month.

Budget Committee

Kim Stone reported that last year's budget is still pending a few items, however, the preliminary results appear to be about \$5,000 more favorable than the forecasted budget. Expenses still pending include paying our taxes as well as a few details of the hotel bill. We are scheduling a call to finalize last year's budget and to propose a budget for this fiscal year.

By Laws Committee

Roger Englert had no updates.

Legislative Update

Wayne Malaney said there is a potential rewrite of the tax rules. He said we may want to consider collaborating with the promoters to work on the rewriting of the rules for rental and services. Wayne also recommended that based on the TAA coming out, facilities should consider writing two contracts with a promoter. One would be for "total rent" that is subject to being taxed and then a separate one that is for "services" that would not be taxed. He will draft a recommendation for the board to review and consider sending to members. Additionally, Wayne will draft up the current tax issues and circulate it for everyone's review.

Membership Committee

Mary Bensel discussed her attempts to get the Pittsburgh Pirates as members.

Nominating Committee

Allen Johnson was not on the call.

Operations Committee

Judy Joseph was not on the call but in an email she noted that she has been in touch with Mike LaPan and Laurie Hunter in Daytona to confirm it for Oct. 26th

Scholarship Committee

Mark Stiffler was not on the call.

Site Selection Committee

Allen Johnson was not on the call but Mickey said he has been working on proposals from several hotels and the Four Seasons.

Sponsorship Committee

Barry Strafacci was not on the call but Mickey Farrell said everyone has paid except for CSC, which owes \$1,500. Kim Stone said she would also reach out to CSC to ask for payment.

Website Committee

Scott Glaser discussed adding an events section to the website. He will discuss with the committee and report back to the board. Mickey said the dates are set for the next year's conference so he will get them to Scott. Scott also asked for details of any payment deadlines that should be published on the website. Eric Staufer is still working to the ability to pay online to the FFMA website. At this time, FFMA will not allow sponsors to pay online due to the fees charged by Pay Pal.

Old Business

None.

New Business

Next FFMA conference call is Thursday, September 9, 2010.

Roger Englert motioned to adjourn the meeting that was seconded by Mary Bensel. The motion carried.



FLORIDA FACILITY MANAGERS ASSOCIATION
Committee Members
 2010 – 2011

Annual Conference Committee

CHARGE: Program development for Annual Conference.

1. **Kim Stone, Chair**
 American Airlines Arena
 601 Biscayne Blvd.
 Miami, FL 33130
PH: 786-777-4771
FX: 786-777-1600
kstone@heat.org
2. **Cherie Dubay, Ex-Officio**
 4431 SW 101 Drive
 Gainesville, FL 32608
PH: 352-338-2947
FX: 866-554-9603
cdubay@binary.net
3. **Judy Joseph**
 David A. Straz, Jr. Center for the Performing Arts
 1010 North Macinnes Place
 Tampa, FL 33601
PH: 813-222-1009
FX: 813-222-1057
judy.joseph@tbpac.org
4. **Barry Strafacci**
 Global Spectrum
 780 94th Avenue North, #107
 St. Petersburg, FL 33782
PH: 727-456-1121
FX: 727-456-1179
bstrafacci@global-spectrum.com
5. **Rose Rundle**
 Harborside Event Center
 Box 9204
 Fort Myers, FL 33902
PH: 239-332-6888
FX: 239-332-6683
rrundle@cityftmyers.com
6. **Bill Becker**
 2725 N. Hwy A1A, #503
 Indialantic, FL 32903
PH: 407-538-8679
billavabecker@yahoo.com
7. **Patrick McGrew**
 BankUnited Center
 1245 Dauer Drive
 Coral Gables, FL 33146
PH: 305-284-8244
FX: 305-284-6547
pmcgrew@miami.edu
8. **Anne Van Wormer**
 Manatee Convention & Civic Center
 One Habin Boulevard
 Palmetto, FL 34221
PH: 941-722-3244 ext. 226
FX: 941-729-1820
Anne.vanwormer@mymanatee.org
9. **Jason Rittenberry**
 Palm Beach International Raceway
 17047 Beeline Highway
 Jupiter, FL 33478
PH: 561-233-3023
FX: 561-233-3025
jrittenberry@racebir.com

BUDGET COMMITTEE**CHARGE:** Review financial statements and annual meeting costs. Recommend annual budget to Board.

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Kim Stone, Chair
American Airlines Arena
601 Biscayne Blvd.
Miami, FL 33130
PH: 786-777-4771
FX: 786-777-1600
kstone@heat.org</p> | <p>4. Judy Joseph
David A. Straz, Jr. Center for the Performing Arts
1010 North Macinnes Place
Tampa, FL 33601
PH: 813-222-1009
FX: 813-222-1057
judy.joseph@tbpac.org</p> |
| <p>2. Cherie Dubay, Ex-Officio
4431 SW 101 Drive
Gainesville, FL 32608
PH: 352-338-2947
FX: 866-554-9603
cdubay@binary.net</p> | <p>5. Patrick McGrew
BankUnited Center
1245 Dauer Drive
Coral Gables, FL 33146
PH: 305-284-8244
FX: 305-284-6547
pmcgrew@miami.edu</p> |
| <p>3. Roger Englert
Tallahassee Leon County Civic Center
Box 10604
Tallahassee, FL 32302
PH: 850-487-1691
FX: 850-222-6947
renglert@tlccc.org</p> | |

BY-LAWS COMMITTEE**CHARGE:** Review and recommend by-law changes.

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Roger Englert, Chair
Tallahassee Leon County Civic Center
Box 10604
Tallahassee, FL 32302
PH: 850-487-1691
FX: 850-222-6947
renglert@tlccc.org</p> | <p>4. Allen Johnson CFE, CPM
Orlando Centroplex
600 West Amelia Street
Orlando, FL 32801
PH: 407-849-2012
FX: 407-849-2329
allen.johnson@cityoforlando.net</p> |
| <p>2. Wayne Malaney, PA, Ex-Officio
P. O. Box 12514
Tallahassee, FL 32317-2514
PH: 850-906-9069
FX: 866-437-0625
fllobbyist@aol.com</p> | <p>5. Mike LaPan CPE
The Lakeland Center
701 West Lime Street
Lakeland, FL 33815
PH: 863-834-8133
FX: 863-834-8101
mike.lapan@lakelandgov.net</p> |
| <p>3. Ron Spencer
Tallahassee Leon County Civic Center
Box 10604
Tallahassee, FL 32302
PH: 850-487-1691
FX: 850-222-6947
rspencer@tlccc.org</p> | |

LEGISLATIVE COMMITTEE**CHARGE:** Review new legislation and bring issues of interest to Association for Board recommendations.

1. **Ron Spencer, Chair**
Tallahassee Leon County Civic Center
Box 10604
Tallahassee, FL 32302
PH: 850-487-1691
FX: 850-222-6947
rspencer@tlccc.org
2. **Wayne Malaney, PA, Ex-Officio**
P. O. Box 12514
Tallahassee, FL 32317-2514
PH: 850-906-9069
FX: 866-437-0625
fllobbyist@aol.com
3. **Allen Johnson CFE, CPM**
Orlando Centroplex
600 West Amelia Street
Orlando, FL 32801
PH: 407-849-2012
FX: 407-849-2329
allen.johnson@cityoforlando.net
4. **Bill Becker**
2725 N. Hwy A1A, #503
Indialantic, FL 32903
PH: 407-538-8679
billavabecker@yahoo.com
5. **Mike LaPan CPE**
The Lakeland Center
701 West Lime Street
Lakeland, FL 33815
PH: 863-834-8133
FX: 863-834-8101
mike.lapan@lakelandgov.net

MEMBERSHIP COMMITTEE**CHARGE:** Expand membership base.

1. **Mary Bensel, Chair**
Van Wezel Performing Arts Hall
777 North Tamiami Trail
Sarasota, FL 34236
PH: 941-955-7676
FX: 941-951-1449
Mary.bensel@sarasotagov.com
2. **Cherie Dubay, Ex-Officio**
4431 SW 101 Drive
Gainesville, FL 32608
PH: 352-338-2947
FX: 866-554-9603
cdubay@binary.net
3. **Judy Joseph**
David A. Straz, Jr. Center for the Performing Arts
1010 North Macinnes Place
Tampa, FL 33601
PH: 813-222-1009
FX: 813-222-1057
judy.joseph@tbpac.org
4. **Bill Becker**
2725 N. Hwy A1A, #503
Indialantic, FL 32903
PH: 407-538-8679
billavabecker@yahoo.com
5. **Patrick McGrew**
BankUnited Center
1245 Dauer Drive
Coral Gables, FL 33146
PH: 305-284-8244
FX: 305-284-6547
pmcgrew@miami.edu
6. **Anne Van Wormer**
Manatee Convention & Civic Center
One Habin Boulevard
Palmetto, FL 34221
PH: 941-722-3244 ext. 226
FX: 941-729-1820
Anne.vanwormer@mymanatee.org

NOMINATING COMMITTEE*CHARGE: Prepare slate of candidates for vacant Members-At-Large positions.*

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Allen Johnson CFE, CPM, Chair
Orlando Centroplex
600 West Amelia Street
Orlando, FL 32801
PH: 407-849-2012
FX: 407-849-2329
allen.johnson@cityoforlando.net</p> | <p>3. Ron Spencer
Tallahassee Leon County Civic Center
Box 10604
Tallahassee, FL 32302
PH: 850-487-1691
FX: 850-222-6947
rspencer@tlccc.org</p> |
| <p>2. Mike LaPan CPE
The Lakeland Center
701 West Lime Street
Lakeland, FL 33815
PH: 863-834-8133
FX: 863-834-8101
mike.lapan@lakelandgov.net</p> | |

OPERATIONS SEMINAR COMMITTEE*CHARGE: Site selection and program development for Operations Seminar.*

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Judy Joseph, Chair
David A. Straz, Jr. Center for the Performing Arts
1010 North Macinnes Place
Tampa, FL 33601
PH: 813-222-1009
FX: 813-222-1057
judy.joseph@tbpac.org</p> | <p>4. Mike LaPan, CPE
The Lakeland Center
701 West Lime Street
Lakeland, FL 33815
PH: 863-834-8133
FX: 863-834-8101
mike.lapan@lakelandgov.net</p> |
| <p>2. Mary Bensel
Van Wezel Performing Arts Hall
777 North Tamiami Trail
Sarasota, FL 34236
PH: 941-955-7676
FX: 941-951-1449
Mary.bensel@sarasotagov.com</p> | <p>5. Tim Freese
King Center for Performing Arts
3865 N. Wickham Road
Melbourne, FL 32935
PH: 321-433-5719
FX: 321-433-5817
tfreese@kingcenter.com</p> |
| <p>3. Don Poor
Ocean Center
101 N. Atlantic Avenue
Daytona Beach, FL 32118
PH: 386-254-4500
FX: 386-254-4512
dpoor@oceancenter.com</p> | |

SCHOLARSHIP COMMITTEE**CHARGE:** *Oversee student scholarships program.**Review applicants and make selections for the various FFMA scholarships.*

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Mark Striffler, Chair
 FSU/Oglesby Union
 T211 Union
 Tallahassee, FL 32306-4026
 PH: 850-644-6860
 FX: 850-644-2282
 mstriffl@mailers.fsu.edu</p> | <p>3. Mary Bensel
 Van Wezel Performing Arts Hall
 777 North Tamiami Trail
 Sarasota, FL 34236
 PH: 941-955-7676
 FX: 941-951-1449
 Mary.bensel@sarasotagov.com</p> |
| <p>2. Judy Joseph
 David A. Straz, Jr. Center for the Performing Arts
 1010 North Macinnes Place
 Tampa, FL 33601
 PH: 813-222-1009
 FX: 813-222-1057
 judy.joseph@tbpac.org</p> | <p>4. Lynda Reinhart
 University of Florida
 Stephen C. O'Connell Center
 P. O. Box 115850
 Gainesville, FL 32611-5850
 PH: 352-392-5500
 FX: 352-392-7106
 lyndar@ufl.edu</p> |

SITE SELECTION COMMITTEE**CHARGE:** *Oversee site selection for the FFMA Annual Conference.*

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Allen Johnson CFE, CPM, Chair
 Orlando Centroplex
 600 West Amelia Street
 Orlando, FL 32801
 PH: 407-849-2012
 FX: 407-849-2329
 allen.johnson@cityoforlando.net</p> | <p>3. Judy Joseph
 David A. Straz, Jr. Center for the Performing Arts
 1010 North Macinnes Place
 Tampa, FL 33601
 PH: 813-222-1009
 FX: 813-222-1057
 judy.joseph@tbpac.org</p> |
| <p>2. Barry Strafacci
 Global Spectrum
 780 94th Avenue North, #107
 St. Petersburg, FL 33782
 PH: 727-456-1121
 FX: 727-456-1179
 bstrafacci@global-spectrum.com</p> | <p>4. Jason Rittenberry
 Palm Beach International Raceway
 17047 Beeline Highway
 Jupiter, FL 33478
 PH: 561-233-3023
 FX: 561-233-3025
 jrittenberry@racebir.com</p> |

SPONSORSHIP COMMITTEE**CHARGE:** *Oversee sponsorship program and solicit sponsors as necessary.*

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Barry Strafacci, Chair
 Global Spectrum
 780 94th Avenue North, #107
 St. Petersburg, FL 33782
 PH: 727-456-1121
 FX: 727-456-1179
 bstrafacci@global-spectrum.com</p> | <p>2. Cherie Dubay, Ex-Officio
 4431 SW 101 Drive
 Gainesville, FL 32608
 PH: 352-338-2947
 FX: 866-554-9603
 cdubay@binary.net</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

3. **Judy Joseph**
David A. Straz, Jr. Center for the Performing Arts
1010 North Macinnes Place
Tampa, FL 33601
PH: 813-222-1009
FX: 813-222-1057
judy.joseph@tbpac.org
4. **Ron Spencer**
Tallahassee Leon County Civic Center
Box 10604
Tallahassee, FL 32302
PH: 850-487-1691
FX: 850-222-6947
rspencer@tlccc.org
5. **Allen Johnson CFE, CPM**
Orlando Centroplex
600 West Amelia Street
Orlando, FL 32801
PH: 407-849-2012
FX: 407-849-2329
allen.johnson@cityoforlando.net

WEBSITE COMMITTEE

CHARGE: *Recommend changes to website and ensure website is regularly updated.*

1. **Scott Glaser, Chair**
USF Sundome
4202 East Fowler Avenue, SUN141
Tampa, FL 33620
PH: 813-974-3110
FX: 813-974-3813
glaser@sundome.org
2. **Cherie Dubay, Ex-Officio**
4431 SW 101 Drive
Gainesville, FL 32608
PH: 352-338-2947
FX: 866-554-9603
cdubay@binary.net
3. **Mark Striffler**
FSU/Oglesby Union
T211 Union
Tallahassee, FL 32306-4026
PH: 850-644-6860
FX: 850-644-2282
mstriffler@admin.fsu.edu
4. **Eric Staufer**
3817 Millennia Blvd., Apt. #110
Orlando, FL 32839
CELL: 407-408-3971
Eric.staufer@cityoforlando.net