



FFMA Board of Directors

Conference Call

January 14, 2010 – 11:00 am

1. **Approval of Minutes** Mickey Farrell
 - Annual BOD Conference Meeting on June 21, 2009
 - Board Meeting Conference Call on October 21, 2009

2. **President's Report** Mickey Farrell
 - Review of Business Meeting Minutes on June 23, 2009
 - Board of Directors Listing Update (*see attachment 1*)
 - Committee Member Listing Update (*see attachment 2*)

3. **Committee Reports**
 - Annual Meeting Program Committee (*see attachment 3*) Kim Stone
 - Budget Committee Kim Stone
 - By-Laws Committee Roger Englert
 - Legislative Committee Ron Spencer
 - Membership Committee Mary Bensel
 - Nominating Committee Allen Johnson
 - Operations Committee Judy Joseph
 - Scholarship Committee Mark Strifler
 - Site Selection Committee Allen Johnson
 - Sponsorship Committee Barry Strafacci
 - Website Committee Mark Strifler

4. **Old Business**

5. **New Business**
 - Next Conference Call

6. **Adjourn**

**Florida Facility Managers Association
Board Meeting Minutes (Conference Call)
January 14, 2010**

Present: President Mickey Farrell, Vice President Judy Joseph, Secretary/Treasurer Kim Stone, Wayne Malaney, Roger Englert, Bill Becker, Ron Spencer, Patrick McGrew, Cherie Dubay, Barry Strafacci, Mike LaPan CFE, Mary Bensel, Mark Striffler

Absent: Allen Johnson CFE/CPM, Lionel Dubay, Rick Hamilton

There was a motion from Roger Englert to approve the minutes from the June 21, 2009 board of director's meeting. Patrick McGrew seconded it and the motion carried.

There was a motion from Judy Joseph to approve the minutes from the board conference call on October 21, 2009. Mary Bensel seconded it and the motion carried.

President's Report

Mickey Farrell asked for any comments on business meeting minutes (see attachment 1). None were noted. Mickey asked everyone to review BOD listing update and ensure all information is correct (see attachment 2). Mickey mentioned that Rick Hamilton has a job outside of Florida and asked how he should be listed on the directory. Bill Becker reviewed the by laws and noted that Rick is not on the board, but he will continue as a lifetime member and past president who may attend meetings. Mickey then reviewed the list of each committee and their members to ensure accuracy (see attachment 3). Mike LaPan was added to the Legislative Committee.

Program Committee

The board provided feedback on the membership survey that will be sent out and agreed to provide an incentive (see attachment 4). Barry Strafacci motioned to make the incentive a \$100 Amex gift card. However, officers and board members would be excluded from winning it. Patrick McGrew seconded the motion and it carried.

Budget Committee

Mickey Farrell mentioned that he and Cherie Dubay have been working with Helen to close last year. He said about \$115K in the bank but until the prepaid situation with the hotel is clarified, we don't have it. It appears the hotel gave us a bigger credit than they should have. Once books are closed, the documents for this year will be sent.

By Laws Committee

Roger Englert stated there was no update.

Legislative Update

Wayne Malaney said the sunset of tax on novelty concessions is off the table. Sales tax on admission to events which are self-promoted by governmental buildings, sports commissions and sports authorities has been filed by Senator Altman and Representative

Doug Holder in the Senate and House, respectively. A TAA has been submitted to the DOR and Wayne is awaiting a reply. Once bills are assigned to committees, Wayne will ask members to reach out to committee members for support on legislation. Final issue Wayne is working on would require buildings to hold the advance ticket sales money and not turn it over to promoters or others. It's a consumer protection bill in the case of a show cancelling or other situations where the promoter could not return all the money. Wayne is moving forward with the necessary meetings in regards to this.

He said Mary Bensel had a question about pursuing language stating a venue with fewer than 3,000 seats or less does not allow you to scalp tickets. Ron Spencer made a motion that Wayne move forward on legislation to that end but that he avoid attaching it to our current efforts. Mary seconded it and the motion carried.

Membership Committee

Mickey Farrell mentioned that District 5 members can't become members because they are outside our state, but they have interest in attending our annual conference. Mickey stated it costs FFMA about \$375-400 per member who attends. Barry Strafacci encouraged that we go after the District 5 members for FFMA membership and also consider giving them a non-member rate to attend. Currently the member rate for the annual conference is \$175 and non-member rate is \$225.

Ron Spencer made a motioned that the annual meeting committee create a non-member Florida registration rate and a non-member out of state (District 5) for the annual conference. Roger Englert seconded it and the motion carried.

Nominating Committee

No updates available.

Operations Committee

Mickey Farrell said he needs Allen Johnson to send the bill from the operations seminar.

Scholarship Committee

Mark Striffler said notification of the FFMA scholarship will go out at the end of January.

Site Selection Committee

No updates to report.

Sponsorship Committee

Barry Strafacci said the FFMA sponsorship letters have gone out. Several new potential sponsors were added thanks to referrals. Mickey Farrell asked Barry to look for a sponsor to host the FFMA opening reception.

Website Committee

Mickey Farrell stated that, due to personal reasons, Eric Staufer was delayed in working on the website. However, Eric has been able to get the FFMA website back up and

running. Mickey asked if we should allow members who are looking for jobs to post their resume. Ron Spencer made a motion to not pursue this and Mary Bensel seconded it. The motion carried.

Old Business

Mickey Farrell reported that the interest rates on CDs is so low now that we will not moved forward with putting our surplus in them until the rates and terms improve.

New Business

None

Next Conference Call

Carolyn Dekilder will work with the board to establish the next conference call time. Mickey Farrell will consider establishing consistent monthly conference calls.

Mary Bensel motioned to adjourn the meeting and it was seconded by Kim Stone. The motion carried.



FLORIDA FACILITY MANAGERS ASSOCIATION

Board of Directors
2009-2010

SENIOR OFFICERS

<u>President</u>	<u>Vice-President</u>	<u>Secretary/Treasurer</u>	<u>Past President</u>
<p>Mickey Farrell Tampa Sports Authority 4201 North Dale Mabry Tampa, FL 33607 PH: 813-350-6507 FX: 813-350-6636 E-mail: mfarrell@tampasportsauthority.com</p>	<p>Judy Joseph David A. Straz, Jr. Center for the Performing Arts 1010 North Macdunnies Place Tampa, FL 33601 PH: 813-222-1009 FX: 813-222-1057 E-mail: judy.joseph@tbpac.org</p>	<p>Kim Stone American Airlines Arena 601 Biscayne Blvd. Miami, FL 33130 PH: 786-777-4771 FX: 786-777-1600 E-mail: kstone@heat.org</p>	<p>Mary Bense Van Wezel Performing Arts Hall 777 North Tamiami Trail Sarasota, FL 34236 PH: 941-955-7676 FX: 941-951-1449 E-mail: mary.bense@sarasotagov.com</p>

PAST PRESIDENTS

<p>Roger Englert Tallahassee Leon County Civic Center Box 10604 Tallahassee, FL 32302 PH: 850-487-1691 FX: 850-222-6947 E-mail: renglert@tlccc.org</p>	<p>Allen Johnson CFE, CPM Orlando Centroplex 600 West Amelia Street Orlando, FL 32801 PH: 407-849-2012 FX: 407-849-2329 E-mail: allen.johnson@cityoforlando.net</p>	<p>Mike LaPan CPE The Lakeland Center 701 West Lime Street Lakeland, FL 33815 PH: 863-834-8133 FX: 863-834-8101 E-mail: mike.lapan@lakelandgov.net</p>	<p>Ron Spencer Tallahassee Leon County Civic Center Box 10604 Tallahassee, FL 32302 PH: 850-487-1691 FX: 850-222-6947 E-mail: rspencer@tlccc.org</p>
---	---	---	---

MEMBERS-AT-LARGE

<p>Patrick McGrew BankUnited Center 1245 Daurer Drive Coral Gables, FL 33146 PH: 305-284-8244 FX: 305-284-6547 E-mail: pmcgrew@miami.edu</p>	<p>Barry Strafacci Global Spectrum 780 94th Avenue North, #107 St. Petersburg, FL 33782 PH: 727-456-1121 FX: 727-456-1179 E-mail: bstrafacct@global-spectrum.com</p>	<p>Mark Striffler FSU/Oglesby Union T211 Union Tallahassee, FL 32306-4026 PH: 850-644-6860 FX: 850-644-2282 E-mail: mstriffl@mailier.fsu.edu</p>	Attachment 1
--	--	---	--------------

PAST PRESIDENT EX-OFFICIO

<p>Bill Becker 2725 N. Highway A1A, Apt. 503 Indialantic, FL 32903 PH: 321-779-7856 CELL: 407-538-8679 E-mail: billavabecker@yahoo.com</p>	<p>Lionel Dubay UF Bookstore Welcome Center, Room G072 Box 112450 Gainesville, FL 32611-2450 PH: 352-39-0303 FX: 352-392-5485 E-mail: ldubay@ufl.edu</p>	<p>Rick Hamilton 2961 Carriage Drive South Daytona Beach, FL 32119 PH: 386-304-3493 FX: 386-304-3493 CELL: 386-852-7891 E-mail: rjham@clearwire.net</p>
--	---	--

EX-OFFICIO

<p>Wayne Malaney, PA Beck, Barrtos & Malaney 2846-A Remington Green Circle Tallahassee, FL 32308 PH: 850-422-1011 FX: 850-422-1069 E-mail: flobbyvist@aol.com</p>	<p>Cherie Dubay Executive Director, FFMA 4431 SW 101 Drive Gainesville, FL 32608 PH: 352-338-2947 FX: 352-335-7381 E-mail: cdubay@binary.net</p>
--	--



FLORIDA FACILITY MANAGERS ASSOCIATION

Committee Members

2009-2010

ANNUAL CONFERENCE COMMITTEE

CHARGE: Program development for Annual Conference.

<p><u>Chair</u> Kim Stone American Airlines Arena 601 Biscayne Blvd. Miami, FL 33130 PH: 786-777-4771 FX: 786-777-1600 kstone@heat.org</p>	<p><u>Ex-Officio</u> Cherie Worley Executive Director, FFMA 4431 SW 101 Drive Gainesville, FL 32608 PH: 352-338-2947 FX: 352-335-7381 cworley@binary.net</p>	<p>Judy Joseph David A. Straz, Jr. Center for the Performing Arts 1010 North Macinnes Place Tampa, FL 33601 PH: 813-222-1009 FX: 813-222-1057 judy.joseph@tbpac.org</p>	<p>Barry Strafacci Global Spectrum 780 94th Avenue North, #107 St. Petersburg, FL 33782 PH: 727-456-1121 FX: 727-456-1179 bstrafacci@global-spectrum.com</p>	<p>Rose Rundle Harborside Event Center Box 9204 Fort Myers, FL 33902 PH: 239-332-6888 FX: 239-332-6683 rrundle@cityfmymers.com</p>	<p>Bill Becker 2725 N. Hwy A1A, #503 Indialantic, FL 32903 PH: 321-779-7856 billavabecker@yahoo.com</p>	<p>Patrick McGrew Bank United Center 1245 Dauer Drive Coral Gables, FL 33146 PH: 305-284-8244 FX: 305-284-6547 pmcgrew@miami.edu</p>
---	--	---	--	--	--	--

BUDGET COMMITTEE

CHARGE: Review financial statements and annual meeting costs. Recommend annual budget to Board.

<p><u>Chair</u> Kim Stone American Airlines Arena 601 Biscayne Blvd. Miami, FL 33130 PH: 786-777-4771 FX: 786-777-1600 kstone@heat.org</p>	<p><u>Ex-Officio</u> Cherie Worley Executive Director, FFMA 4431 SW 101 Drive Gainesville, FL 32608 PH: 352-338-2947 FX: 352-335-7381 cworley@binary.net</p>	<p>Roger Englert Tallahassee Leon County Civic Center Box 10604 Tallahassee, FL 32302 PH: 850-487-1691 FX: 850-222-6947 renglert@tlccc.org</p>	<p>Judy Joseph David A. Straz, Jr. Center for the Performing Arts 1010 North Macinnes Place Tampa, FL 33601 PH: 813-222-1009 FX: 813-222-1057 judy.joseph@tbpac.org</p>	<p>Patrick McGrew Bank United Center 1245 Dauer Drive Coral Gables, FL 33146 PH: 305-284-8244 FX: 305-284-6547 E-mail: pmcgrew@miami.edu</p>
---	--	---	---	--

BY-LAWS COMMITTEE

CHARGE: Review and recommend by-law changes.

<p align="center"><u>Chair</u></p> <p>Roger Englert Tallahassee Leon County CC Box 10604 Tallahassee, FL 32302 PH: 850-487-1691 FX: 850-222-6947 renglert@tlccc.org</p>	<p align="center"><u>Ex-Officio</u></p> <p>Wayne Malaney, PA Beck, Barrtos & Malaney 2846-A Remington Green Cir. Tallahassee, FL 32308 PH: 850-422-1011 FX: 850-422-1069 flobbyist@aol.com</p>	<p>Ron Spencer Tallahassee Leon County CC Box 10604 Tallahassee, FL 32302 PH: 850-487-1691 FX: 850-222-6947 rspencer@tlccc.org</p>	<p>Allen Johnson CFE, CPM Orlando Centroplex 600 West Amelia Street Orlando, FL 32801 PH: 407-849-2012 FX: 407-849-2329 allen.johnson@cityoforlando.net</p>	<p>Mike LaPan CPE The Lakeland Center 701 West Lime Street Lakeland, FL 33815 PH: 863-834-8133 FX: 863-834-8101 mike.lapan@lakelandgov.net</p>
---	---	---	---	---

LEGISLATIVE COMMITTEE

CHARGE: Review new legislation and bring issues of interest to Association for Board recommendations.

<p align="center"><u>Chair</u></p> <p>Ron Spencer Tallahassee Leon County Civic Center Box 10604 Tallahassee, FL 32302 PH: 850-487-1691 FX: 850-222-6947 rspencer@tlccc.org</p>	<p align="center"><u>Lobbyist/General Counsel</u></p> <p>Wayne Malaney Beck, Barrtos & Malaney 2846-A Remington Green Circle Tallahassee, FL 32308 PH: 850-422-1011 FX: 850-422-1069 flobbyist@aol.com</p>	<p>Allen Johnson CFE, CPM Orlando Centroplex 600 West Amelia Street Orlando, FL 32801 PH: 407-849-2012 FX: 407-849-2329 allen.johnson@cityoforlando.net</p>	<p>Bill Becker 2725 N. Hwy A1A, #503 Indianalantic, FL 32903 PH: 321-779-7856 billavabecker@yahoo.com</p>
---	---	---	--

CHARGE: Expand membership base.

MEMBERSHIP COMMITTEE

<p align="center"><u>Chair</u></p> <p>Mary Bensel Van Wezel Performing Arts Hall 777 North Tamiami Trail Sarasota, FL 34236 PH: 941-955-7676 FX: 941-951-1449 mary.bensel@sarasotagov.com</p>	<p align="center"><u>Ex-Officio</u></p> <p>Cherie Dubay Executive Director, FFMA 4431 SW 101 Drive Gainesville, FL 32608 PH: 352-338-2947 FX: 352-335-7381 cdubay@binary.net</p>	<p>Kim Stone American Airlines Arena 601 Biscayne Blvd. Miami, FL 33130 PH: 786-777-4771 FX: 786-777-1600 kstone@heat.org</p>	<p>Judy Joseph David A. Straz, Jr. Center for the Performing Arts 1010 North Macinnes Place Tampa, FL 33601 PH: 813-222-1009 FX: 813-222-1057 judy.joseph@tbpac.org</p>	<p>Bill Becker 2725 N. Hwy A1A, #503 Indianalantic, FL 32903 PH: 321-779-7856 billavabecker@yahoo.com</p>	<p>Patrick McGrew BankUnited Center 1245 Dauer Drive Coral Gables, FL 33146 PH: 305-284-8244 FX: 305-284-6547 E-mail: pmcgrew@miami.edu</p>
--	---	---	---	--	---

NOMINATING COMMITTEE

CHARGE: Prepare slate of candidates for vacant Members-At-Large positions.

<p align="center"><u>Chair</u></p> <p>Allen Johnson CFE, CPM Orlando Centroplex 600 West Amelia Street Orlando, FL 32801 PH: 407-849-2012 FX: 407-849-2329 allen.johnson@cityoforlando.net</p>	<p>Mike LaPan CPE The Lakeland Center 701 West Lime Street Lakeland, FL 33815 PH: 863-834-8133 FX: 863-834-8101 mike.lapan@lakelandgov.net</p>	<p>Ron Spencer Tallahassee Leon County Civic Center Box 10604 Tallahassee, FL 32302 PH: 850-487-1691 FX: 850-222-6947 rspencer@tlccc.org</p>	
---	---	---	--

OPERATIONS SEMINAR COMMITTEE

CHARGE: Site selection and program development for Operations Seminar.

<p align="center"><u>Chair</u></p> <p>Judy Joseph Tampa Bay Performing Arts Center 1010 North Macinnes Place Tampa, FL 33601 PH: 813-222-1009 FX: 813-222-1057 judy.joseph@tbpac.org</p>	<p>Mary Bense Van Wezel Performing Arts Hall 777 North Tamiami Trail Sarasota, FL 34236 PH: 941-955-7676 FX: 941-951-1449 mary.bense@sarosotagov.com</p>	<p>Mike LaPan CPE The Lakeland Center 701 West Lime Street Lakeland, FL 33815 PH: 863-834-8133 FX: 863-834-8101 mike.lapan@lakelandgov.net</p>	<p>Tim Freese King Center for Performing Arts 3865 N. Wickham Road Melbourne, FL 32935 PH: 321-433-5719 FX: 321-433-5817 tfreese@kingcenter.com</p>
---	---	---	--

SCHOLARSHIP COMMITTEE

CHARGE: Oversee student scholarships program. Review applicants and make selections for the various FFMA scholarships.

<p align="center"><u>Chair</u></p> <p>Mark Striffler FSU/Oglesby Union T211 Union Tallahassee, FL 32306-4026 PH: 850-644-6860 FX: 850-644-2282 mstriffl@mailer.fsu.edu</p>	<p>Judy Joseph David A. Straz, Jr. Center for the Performing Arts 1010 North Macinnes Place Tampa, FL 33601 PH: 813-222-1009 FX: 813-222-1057 judy.joseph@tbpac.org</p>		
---	---	--	--

SITE SELECTION COMMITTEE

CHARGE: Oversee site selection for the FFMA Annual Conference.

<p align="center"><u>Chair</u></p> <p>Allen Johnson CFE, CPM Orlando Centroplex 600 West Amelia Street Orlando, FL 32801 PH: 407-849-2012 FX: 407-849-2329 allen.johnson@cityoforlando.net</p>	<p>Barry Strafacci Global Spectrum 780 94th Avenue North, #107 St. Petersburg, FL 33782 PH: 727-456-1121 FX: 727-456-1179 bs Strafacci@global-spectrum.com</p>			
---	--	--	--	--

SPONSORSHIP COMMITTEE

CHARGE: Oversee sponsorship program and solicit sponsors as necessary.

<p align="center"><u>Chair</u></p> <p>Barry Strafacci Global Spectrum 780 94th Avenue North, #107 St. Petersburg, FL 33782 PH: 727-456-1121 FX: 727-456-1179 bs Strafacci@global-spectrum.com</p>	<p align="center"><u>Ex-Officio</u></p> <p>Cherie Dubay Executive Director, FFMA 4431 SW 101 Drive Gainesville, FL 32608 PH: 352-338-2947 FX: 352-335-7381 cdubay@binary.net</p>	<p>Judy Joseph David A. Sraz, Jr. Center for the Performing Arts 1010 North Macinnes Place Tampa, FL 33601 PH: 813-222-1009 FX: 813-222-1057 judy.joseph@ibpac.org</p>	<p>Ron Spencer Tallahassee Leon County Civic Center Box 10604 Tallahassee, FL 32302 PH: 850-487-1691 FX: 850-222-6947 rspencer@tlccc.org</p>	<p>Allen Johnson CFE, CPM Orlando Centroplex 600 West Amelia Street Orlando, FL 32801 PH: 407-849-2012 FX: 407-849-2329 allen.johnson@cityoforlando.net</p>
--	---	--	---	---

WEBSITE COMMITTEE

CHARGE: Recommend changes to website and ensure website is regularly updated.

<p align="center"><u>Chair</u></p> <p>Mark Striffler FSU/Oglesby Union T211 Union Tallahassee, FL 32306-4026 PH: 850-644-6860 FX: 850-644-2282 mstriffl@mailier.fsu.edu</p>	<p align="center"><u>Ex-Officio</u></p> <p>Cherie Dubay Executive Director, FFMA 4431 SW 101 Drive Gainesville, FL 32608 PH: 352-338-2947 FX: 352-335-7381 cdubay@binary.net</p>	<p>Kim Stone American Airlines Arena 601 Biscayne Blvd. Miami, FL 33130 PH: 786-777-4771 FX: 786-777-1600 kstone@heat.org</p>	<p>Eric Stauffer 3817 Millenia Blvd., Apt. #110 Orlando, FL 32839 CELL: 407-408-3971 eric.stauffer@cityoforlando.net</p>	<p align="right">Attachment 2</p>
---	---	---	---	-----------------------------------

1. Please provide the following information to proceed with the survey

Your full name

Your company/organization

Your day-time phone number

Your email address

2. In what years have you attended the FFMA Annual Meeting?

- In what years have you attended the FFMA Annual Meeting? 2009 (Four Seasons Resort - Palm Beach)
- 2008
- 2007
- 2006
- 2005
- 2004
- 2003
- 2002
- 2001
- 2000 or before
- None, you have never attended an FFMA Annual Meeting

If you attended FFMA Annual Meetings prior to 2001, please indicate which years:

3. We strive to provide an informative and educational conference while establishing and expanding upon the relationships within our industry. How strongly do you agree or disagree with the following statements regarding the 2009 Annual Meeting? If you did not attend the 2009 Annual Meeting, please skip this question.

Strongly agree

Agree somewhat

Disagree somewhat

Strongly disagree

The variety of topics covered was just right Strongly agree Agree somewhat Disagree somewhat Strongly disagree

The number of meetings was just right Strongly agree Agree somewhat Disagree somewhat Strongly disagree

The amount of social events was just right Strongly agree Agree somewhat Disagree somewhat Strongly disagree

If you like, please elaborate on why you agreed or disagreed with the statements above

4. We understand that budgets are tight in today's economy and many organizations are eliminating or curtailing travel. Do you plan to attend the 2010 FFMA Annual Meeting at the Four Season Resort - Palm Beach?

Yes

No

Not sure

If "Not sure", please explain

*

5. Our current negotiated hotel rate for the 2010 Annual Meeting is \$165 per night per room. Is this amount...

Too much?

Just right?

Too low (i.e. you would have preferred that FFMA negotiated for better, more expensive accommodations)?

6. What topics would you be interested in learning more about during this summer's Annual Meeting?

7. Assuming that you are attending, what other suggestions do you have about the Annual Meeting that would ensure that it is a valuable experience to you.

8. In the years prior to 2001, the location of the FFMA Annual Meeting often moved around the state. Would you be interested in moving the location of the Annual Meeting around the state again and where would you prefer it to be located? Please select all that apply.

- Yes, in Southwest Florida
- Yes, in Southeast Florida
- Yes, in Central Florida
- Yes, in Northwest Florida
- Yes, in Northeast Florida
- No, keep it in Palm Beach

If you have any additional comments regarding the future location of Annual Meetings in the state, please write them here

9. The Association has an agreement for 2011 with the Four Seasons Resort - Palm Beach that we are exploring to either extend with them or negotiate a with a new property and/or location. Would you be more or less likely to attend the Annual Meeting in 2011 if it was held in a different location?

- Much more likely to attend
- Somewhat more likely to attend
- No difference in my likelihood to attend
- Somewhat less likely to attend
- Much less likely to attend

If you have any additional comments regarding the future locations of the Annual Meeting, please write them here