



FFMA BUSINESS MEETING
Tuesday, June 23, 2009 - 3:00 pm - 3:45 pm
Board Room - Four Seasons Resort

A-G-E-N-D-A

1. Welcome and Introductions	Mickey Farrell
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2. Approval of Minutes:	Mickey Farrell
• Business Meeting on June 24, 2008	
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3. President's Report:	Mickey Farrell
• Newsletter	
• Committees	
• Future Conference Dates	
• Future Conference Sites	
• Acceptance of Credit Cards	
• Executive Director Contract	
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4. Committee Reports:	
• Annual Conference Committee	Kim Stone
• Budget Committee	Kim Stone
• By-Laws Committee	Roger Englert
• Legislative Committee	Ron Spencer
• Membership Committee	Mary Bensel
• Nominating Committee	Allen Johnson
• Operations Seminar Committee	Judy Joseph
• Scholarships Committee	Mark Striffler
• Sponsorships Committee	Barry Strafacci
• Website Committee	Mark Striffler
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5. Old Business	Mickey Farrell
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6. New Business	Mickey Farrell
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7. Adjourn	Mickey Farrell
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Florida Facility Managers Association Annual Conference

Membership Business Meeting Minutes June 23, 2009

Present: President Mickey Farrell, Vice President Judy Joseph, Secretary/Treasurer Kim Stone, Mary Bensel, Roger Englert, Allen Johnson, CFE/CPM, CFE, Ron Spencer, Bill Becker, Mark Striffler, Cherie Dubay, Wayne Malaney

Absent: Mike LaPan, Barry Strafacci, John Moors, Lionel Dubay, Rick Hamilton

Mickey Farrell welcomed the general membership. There was a motion from Allen Johnson to approve the minutes from the June 24, 2009 board of directors business meeting at the 2008 Annual Conference that was seconded by FFMA member Linda Rhinehart. The motion carried.

President's report

Mickey Farrell reported that the newsletter will continue to be printed 4 times a year and there will be a new section titled "news from sponsors". It was printed 3 times this past year. Mickey Farrell reminded the members and the sponsors of the opportunity to increase their exposure by participating and sending in materials for inclusion in the newsletter.

Mickey Farrell then encouraged members to participate on the FFMA committees and thanked current members Rose Rundle, Tim Freeze who served on committees but were not board members. We encouraged members to refer to the FFMA website for a list of committees and asked them to contact the chair if they would like to be involved.

Mickey Farrell noted that the FFMA Conference will be held again at the Four Seasons in Palm Beach on June 13-15, 2010 and June 12-14, 2011. He stated that credit cards will begin being accepted for 2010 conference registration and for FFMA membership next year and that Cherie Dubay's contract as Executive Director was extended for another two years. Given the rain-out for the golf at this year's conference, Mickey Farrell told the members that attendees who had signed up for golf would receive a \$50 Golfsmith gift certificate via mail from Cherie Dubay. Mickey Farrell thanked the members for their attendance at this year's conference and asked them to participate in the survey seeking their feedback, which will be emailed.

Annual Conference Committee

Kim Stone thanked the other members of the committee and welcomed any feedback on this year's conference.

Budget Committee

Kim Stone told the members that in 2008, the FFMA budget had a surplus of \$9,433.16 and a total of more than \$108,000. She mentioned that the projected budget for this current year was \$3,000 prior to the golf rain out so the budget will be impacted by this

and probably finish with about a \$2,000 surplus. Given the expectation that the existing economic climate will continue through much of the upcoming FFMA fiscal year, the proposed budget for 2009-10 was forecasted to be a break-even budget.

By-Laws Committee

Roger Englert discussed the proposed changes to the by laws (Attachment 1) that were designed to clarify the issue of succession on the board when a board member is unable to complete his/her term. Wayne Malaney noted that the reason this was necessary was to ensure that it did not place an undue burden on board members who would be the successors. Roger Englert also noted that Article VI had a minor change to its terminology, replacing "shall" with "may" and that the duties of the Executive Director were removed from the by laws because they are noted in the Executive Director's contract. Finally, he clarified that the annual meeting would no longer be referred to as the annual meeting. Instead, it would be referred to as the annual conference. Allen Johnson made a motion to approve the changes that Judy Joseph seconded. The motion carried.

Legislative Committee

Wayne Malaney told the members that it had been a difficult year in Tallahassee with the sun-setting of many sale-tax exemptions that were favorable to the facilities industry. Therefore, the board had instructed him to keep the reinstatement of the tax exemptions as his top priority for this coming year while a secondary focus will be the issue of escrows for events. He reminded the members of the importance of them also working locally with their politicians on these issues.

Membership Committee

Mary Bensel reported that memberships have dropped from 92 last year to 77 this year. There were six new members this year. Most are due to job changes and budget restrictions given the current economic situation. She expressed disappointment in the lack of response from the general members to her email requesting information on possible targets for membership. Therefore, she stressed the need for support. She also noted that if a non-member attends once but then joins that year, \$50 of their registration fee for the conference will go to their membership.

Nominating Committee

Allen Johnson thanked everyone for attending and stressed the need to support FFMA and each other during these difficult times. He thanked Mickey Farrell, Judy Joseph and Kim Stone for stepping up and into new roles when Rich stepped down this past fall and he recognized Ron Spencer and Mike for their assistance on the committee. He explained the succession process to the members and then reported that the nominating committee's recommendation for the FFMA's slate of officers for 2009-10 is Mickey Farrell as president, Judy Joseph as Vice President, Kim Stone as Secretary/Treasurer, Mark Striffler Striffler as an at-large member, as well as Barry Strafacci, whose term ended but can serve again. He noted that John Moors term had ended and Patrick McGrew from Bank United Center was being recommended for the final at-large board position. Mary Bensel would be the Immediate Past President because of Rick Hamilton's inability to

finish his term as president. Mickey Farrell asked for any nominations from the floor but heard none. Bill Becker made a motion that this slate be approved and it was seconded by Mary BenseL. The motion carried unanimously.

Operations Seminar Committee

Judy Joseph reported that the fall seminar was good but down 5-10 people compared to the prior year. She thanked Mike LaPan for hosting it and announced that Orlando would be the site of this year's seminar. She stressed the value of information taught at the seminar as well as the networking opportunities it provides and encouraged everyone's support.

Scholarship Committee

Mark Striffler reported that eight students applied for the operations seminar scholarship. Four attended. Twenty people applied for the major scholarship, which is up from seventeen last year. The winners were [Stephanie Jarred and Carrey Steusen](#). He thanked members for their support and publicizing the opportunity to students.

Sponsorship Committee

Mickey Farrell commended FFMA on the strength of the value that corporate sponsors see in supporting the conference despite the tough economic climate. He noted the addition of PTT, Incognitus, Populus (formerly HOK) and ISS as sponsors this year. Mickey Farrell also pointed out that the sponsorships are capped at 26 and this year we had 25 despite the tough economic times.

Website Committee

Mark Striffler acknowledged Eric for his presentation on the FFMA website and the efforts he put in to the re-launch. He encouraged everyone to visit it often.

Old Business – None

New Business – None

Judy Joseph made a motion that the meeting be adjourned that was seconded by Mary BenseL. The motion carried unanimously.