

FLORIDA FACILITY MANAGERS ASSOCIATION
BUSINESS MEETING MINUTES
JUNE 19, 2006

President Lionel Dubay introduced the Executive Committee of the Board of Directors: Mary Bensel – Immediate Past President, Rick Hamilton – Vice President and Mickey Farrell – Secretary/Treasurer.

Board Members: Ron Spencer, Mike LaPan CFE, Allen Johnson CFE/CMP and Roger Englert.

Directors At Large: Dave Anderson, Judy Joseph and Rose Rundle.

Also recognized: Wayne Malaney P.A. the lobbyist/General Counsel and Executive Director Cherie Worley.

President Dubay thanked the Board, Wayne and Cherie for their leadership, hard work and efforts this year. They devoted a lot of time throughout the year to FFMA and it was much appreciated. New Board members Dave, Judy and Rose, made a positive impact on the Board and their dedication and commitment to FFMA was appreciated.

President's Message: It was a successful year. One of the most significant accomplishments was the passage of House Bill 421, which sunsets our tax initiatives until June 30, 2009. A great deal of thanks is owed to Wayne and Ron for their hard work as well as the support received from Ticketmaster.

Although the Board voted to oppose House Bill 6003 that deals with ticket re-sales, the Bill did pass and for some venues where there are professional sports teams who favored it, they are happy with the outcome. The Bill was not aggressively opposed because we did not want to take a chance of losing legislative support for our tax initiative Bill.

The Operations Seminar hosted by Judy Joseph and the Tampa Bay Performing Arts Center was a great success. There were just fewer than 100 attendees, which is a record to date.

Greater use was made of the web site to keep members better informed of business activities. Board Conference Call minutes were posted, a portal for internship opportunities was developed and the newsletters were posted as well. Eric Staufer, our web master does a great job.

Special thanks to Mickey Farrell and his Assistant, Carolyn DeKilder for the great job of producing the newsletter. They have taken it to a higher level. If there are position openings and/or news to share with the membership, please forward to Mickey. The next newsletter will be out in August or September.

An account consultant was hired to assist Cherie in setting up some reporting forms to document and clarify the finances better.

The membership increased from 79 to 92, which is a new high.

This year's conference will be a big success with a record attendance of approximately 150.

Treasurer's Report: Mickey Farrell

Quick Books software was purchased and all data from 2004 to 2005 was entered. The association had a negative balance of \$109.92 for fiscal year July 2004 to June 2005. The budget for July 05 to June 06 estimates a profit of \$4,965.00. The Profit and Loss Budget vs. Actual reflects a net income for May 06 at \$22,350.16, Year to Date \$57,323.59 and does not include annual meeting expenses. Expenses and revenues for June 06 (final month of the fiscal year) are not yet calculated. Should end this fiscal year with a \$7,000.00 to \$10,000.00 profit. This would leave the association with a beginning balance of approximately \$80,000.00 at the start of the next fiscal year.

Scholarship Committee Report: Mark Striffler, Chair; Jon Dorman and Rick Hamilton.

All scholarship documents were standardized on the web site. The Operations Seminar deadline is 20 days prior to the event and all other deadlines are now April 15. Eight applications were received for the 2005 Operations Seminar and the recipient was Lori Graham. The FFMA 2006 Annual Meeting Scholarship had five applications and the recipient was Charissa Matos from the University of Central Florida. Three applications were submitted for the 2006 UVMA/IAAM Scholarship and Lavar Smith from the University of Florida was the recipient. Lori Graham received the 2006 FFMA College Scholarship.

The new committee consists of Mark Striffler Chair, Rick Hamilton and Judy Joseph.

Last year's FFMA Annual Scholarship recipient, David Lucier, is now employed as an Event Coordinator for the Greater Richmond Convention Center. Kathlene Dayton, last year's College and IAAM/UVMC winner is an Event Supervisor at the Cox Arena at San Diego State University.

Nominating Committee Report: Allen Johnson Chair, Mike LaPan, Mary Bensel and Lionel Dubay. Directors At Large serve for one year and include Dave Anderson, Judy Joseph and Rose Rundle. The committee recommends the current Directors At Large be elected for another year. Carried.

Operations Seminar: Robert Freedman

Ruth Eckerd Hall will host this year's seminar on September 13, 2006, from 9:00am to 6:00pm. Topics will include new technology, insurance, safety and security plus a town hall meeting and a facility tour. Cost is \$25 for members and \$35 for non-members.

Site Selection Committee: Rick Hamilton

Ideas for 2008 included World Golf Village, Disney in Orlando and the Four Seasons. Rick invited everyone to come to Daytona in 2009. Properties in Naples were suggested.

Goals for 2006-2007: President Lionel Dubay

Develop a best practices and procedures manual. It is a good business practice as well as a helpful tool for future leaders.

Continue to refine our financial documentations and reporting as well as conduct an independent review of our finances and practices.

Grow the membership by a minimum of ten. Members were encouraged to have senior managers join and other venue managers who are not currently members.

The FFMA Disaster and Hurricane Task Force, chaired by Rose Rundle, is an exciting and major undertaking. A great deal was accomplished this year by dovetailing our efforts with IAAM's Shelter Management Task Force.

Continue to move the Operations Seminar to new levels.

To modify the sponsorship program to help generate additional revenues while being sensitive to our sponsors and adding value to their sponsorship.

Respectfully Submitted,

Cherie Worley
Executive Director